



SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY  
GRIEVANCES REDRESSAL CUM ANTI - SEXUAL HARASSMENT CELL

ANNUAL REPORT

(2020-21)

The grievances redressal cum anti - sexual harassment cell was very active and the activities of the cell in the year 2019-20 were reported here:

- GR-ASH cell coordinator addressed the students about function of GR-ASH cell and introduced Dr.S.Asha, Student counsellor in the google –meet session during the period 4.1.2021-7.1.2021.
- Dr.S.Asha addressed the students about hoe to face the pandemic situation, how to behave in the online classes and how to overcome the lockdown stress. Students found this session was useful;
- A faculty one –to -one counselling session was arranged on 21.1.2021 and two of our faculty members were benefited
- As the classes were handled in online mode, no specific complaint is received from students and faculty members.

Submitted by



GR-ASH cell coordinator

(S. VASUKI)

  
Principal




SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY  
GRIEVANCES REDRESSAL CUM ANTI - SEXUAL HARASSMENT CELL

C.No.001/GR-ASH CELL/2019-20

01.10.2020

**Circular**

A meeting to discuss the activities and action plan of GR & ASH cell is scheduled to be conducted on 05.10.2020 at 12.45 am in online mode. All the women faculty and student members are expected to attend the meeting. Interested students from first year can enroll their names with Prof.S.Vasuki, AP-PHY on or before 1.10.2020 and the enrolled members are asked to attend the above said meeting. Link will be shared at the time of meeting in the group.

  
Cell coordinator  
(S. Vasuki)

  
Principal

**Copy to:**

**Notice board**

**All HoDs**

- a.AUTO      b.CIVIL      c.CSE      d.ECE      e.EEE      f.MECH
- g.ENGLISH      h.MATHS      i.PHYSICS      j.CHEMISTRY



# SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Website : [www.ssmiet.ac.in](http://www.ssmiet.ac.in)

C.No.0100/SSMIET/2021

Date: 4<sup>th</sup> January 2021


## Circular

This is to inform that Dr.S.Asha, Ph.D., Students Counselor will handle the first year classes as follows

Date	Class	Time
4.01.2021	C1 & C2	3 – 4.15 pm
5.01.2021	C3& C4	3 – 4.15 pm
7.01.2021	C5& C6	3 – 4.15 pm
8.01.2021	C7	3 – 4.15 pm

The first year class – incharge and mentor are also requested to attend their respective class counselling session.

Students are instructed to understand the importance of this counselling session and interact efficiently with the counselor.

  
PRINCIPAL 04.01/21

Copy to: ED for kind information

Administrative Officer 

HOD's

AUTO

CIVIL

CSE

ECE

EEE

Mech

S&H

I year Co-Ordinator



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C.No.112/SSMIET/2021


Date: 18<sup>th</sup> January 2021


## FACULTY CIRCULAR

This is to inform all the faculty members that Dr.S.Aasha, Students counsellor is available (online) on 21.1.2021, exclusively for the faculty members of SSMIET. All the needy are informed to utilize her services.

Faculty members those who need **one to one** counselling are instructed to register their names with Prof. S. Vasuki AP/ Physics on or before 19.01.2021.

PS: Dear faculty members register as early as possible because slots are allotted on a first come first served basis and only 12 slots are available

  
PRINCIPAL 18/01/21

  
GR-ASH cell coordinator  
(S. vasuki, AP/PHY)

Copy to: ED for kind information

Administrative Officer

HoD's

AUTO

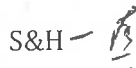
  
CIVIL 18/1/2021

  
CSE

  
ECE 18/1/21

  
EEE

  
Mech

S&H - 

  
I year Co-ordinator

Faculty & staff circulation through HoDs



**SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY**  
**GRIEVANCES REDRESSAL CUM ANTI - SEXUAL HARASSMENT CELL**

SSMIET/GR-ASH CELL/Minutes/2020-21/1

07.10.2020

**MINUTES OF MEETING**

**Main agenda of the meeting** : Roles and responsibilities, selection of office bearers  
**Chair person** : Prof.S.Vasuki AP/PHY  
**Date of the meeting** : 05.10.2020  
**Venue of the meeting** : Online mode – Google meet  
**Members Present:**


SNo	Name of the Faculty Member	Designation
1.	S.Sutha AP/ Maths	Cell Member
2.	S.Kavitha	AP/MATHS
3.	V.Sumithra	AP/ENG
4.	S.Nithya	AP/PHY
5.	R.Janani	AP/MATHS
6.	Dr.C.Sujatha	ASP/ECE
7.	C.Merlin Rani	AP/civil
8.	V.Nivedhitha	AP/CSE
9.	N.Padma Priya	AP/CSE

S.No	Name of the Student Member	Branch
1.	VIJAYA GOWRI R	IV-Civil
2.	KIRUTHIK ROSHINI T	III-Civil
3.	ANU PRABHA M	II-Civil
4.	NILANI M	I-Civil
5.	SWATHY V	IV-CSE
6.	DEVADHARSHINI S	III-CSE
7.	KARUNYA M D	II-CSE
8.	SHOFIA NASHRIN M	I-CSE
9.	FRESTY DIANA R	IV-ECE
10.	NISHANTHINI S	III-ECE
11.	HEMA M	II-ECE
12.	MALATHI S	I-ECE
13.	JASMINE E	IV-EEE
14.	SHALINI T	III-EEE
15.	GEETHANJALI T	II-EEE

**Points Discussed:**

- It was decided to keep the GR-ASH cell active through faculty and students co-operation
- The faculty coordinator detailed the roles and objectives of the cells and asked the members to come out with their valuable suggestions.
- It was decided to elect new president and secretary for the smooth and active functioning of the cells.
- The members opined that there should be an awareness program about gender equality and women rights.
- It was decided to arrange for a counseling session for students and faculty members separately.

**Prepared by**

  
(S. VASUKI)

  
Principal